

IG PERSONAL AND FRAUD, WASTE & ABUSE COMPLAINT REGISTRATION

AUTHORITY: CAP Regulation 123-2, *Complaints*

PRINCIPAL PURPOSE: To register a personal complaint relating to individual injustices or suspected Fraud, Waste and Abuse

ROUTINE USE(S): Data provided are furnished to a commander or inspector general for resolution of complaints and/or to eliminate conditions considered detrimental to the efficiency or reputation of Civil Air Patrol.

DISCLOSURE: Failure to provide the information will not adversely affect the resolution of your complaint but may delay the investigating officer in addressing the issue.

SECTION I – TO BE COMPLETED BY COMPLAINANT

Name <i>(Last, First, Middle initial)</i>	Have you informed your commander of your problem? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Address <i>(Where response to this complaint will be sent)</i>	Home Telephone No.	Work Telephone No.
	E-mail Address	

Names, Contact Information, and/or Positions of Witnesses *(Or others having knowledge of your allegations. Continue on reverse)*

Description of Allegations: *(Continue on separate sheet, as required) (Please number each allegation and state who, what, where, when, how, and in violation of which CAP standard)*

I fully understand that I am accountable for knowingly making untruthful, malicious, libelous or slanderous statements

Signature of Complainant	Date
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SECTION II – TO BE COMPLETED BY INSPECTOR GENERAL STAFF

EIM Ref No.	Date Opened	Date Finalized	Total Processing Days	No. of Times this Person's Complaint Addressed
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COMPLAINANT STATUS Senior Member Cadet Member Parent/Guardian Anonymous Other:

SPECIAL INTEREST COMPLAINTS Reprisal Senior Official FWA Other:

GRIEVANCE CHANNEL IG CAP Hotline Congressional

FIVE MOST SIGNIFICANT ALLEGATIONS

Complaint Category	Action*
1. Allegation of: <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Standard(s)	
2. Allegation of: <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Standard(s)	
3. Allegation of: <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Standard(s)	
4. Allegation of: <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Standard(s)	
5. Allegation of: <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Standard(s)	

*ACTION CODES: S = Sustained N = Not Sustained D = Dismissed A = Assistance T = Transferred R = Referred